One Day Workshop on
KOHA, LIBRARY MANAGEMENT AND AUTOMATION

ORGANISED BY

IQAC, Pandaveswar College

&

LIBRARY COMMITTEE

Speaker- Mr. Tapas Kundu, LIBCARE AND CURE

Date – 15.05.2023

Venue - Seminar Hall, Pandaveswar College

One Day Workshop on KOHA, Library Management and Automation

Members of the Organizing Committee:	Signature with Date

1. Dr. Jayanta Mukherjee

Principal
PANDAVESWAR COLLEGE
Pandaveswar, Paschim Bardhaman
15.05.23

2. Dr. Sanchari Bhattacharya

Sanchari Bhattacharya
15/5/23

3. Dr. Sumit Nath

Sumit Nath
15/5/23

4. Prof. Kavita Das

Kavita Das 15/5/23

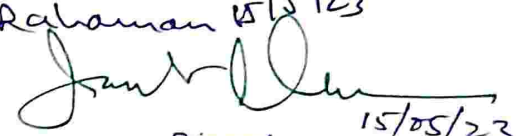5. Prof. Sanjoy Mandal

Sanjoy Mondal 15/5/23

6. Prof. Tirtha G. Dey

Tirtha G. Dey 15/5/23

7. Ms. Arpita Pal

A. Pal 15/5/23

8. Mr. Motiur Rahaman

M. Rahaman 15/5/23

Principal
PANDAVESWAR COLLEGE
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15/05/23

Sanchari Bhattacharya
15.05.23
CO-ORDINATOR
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Report

One Day Workshop on KOHA, Library Management and Automation

Pandaveswar college along with the Internal Quality Assurance Cell Pandaveswar college, hosted an Internal workshop on Library Management and Automation through KOHA Software, the college decided to invite Mr. Tapas Kundu from M/S Lib Care and Cure, ShibpurMain Road, P.O. - Tribeni, Dist.- Hooghly to conduct a One-Day workshop in Pandaveswar college. The main aim of the workshop was to train both the library staff and the teachers on the use of KOHA Software. The area of the discussion focused on the following topics-

I. KOHA customization
II. Classification of Books
III. Cataloguing of Books
IV. Data Entry in Using KOHA Software
V. Shelf arrangement
VI. Stock verification in college Library.

The workshop was held on 15-05-2023 at the main building of the college. The program stated at 11 PM in the evening. Most of the teachers, staff and students attended the workshop.
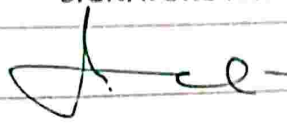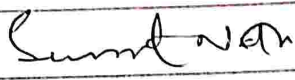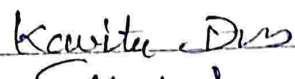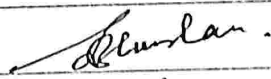
The resource person spoke very well and gave practical demonstration on each topic. He even gave training to the library staff and even committed to the librarystaff, in case of any emergency or need.

The workshop proved to be very productive for the library staff and the students. The Library-In-Charge has successfully learnt various uses of KOHA Software. The students are also overwhelmed to get various important links and online resources.

Sanchari Bhattacharya
CO-ORDINATOR 15/5/23
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DR. BIPLAB MONDAL	
Sanjoy Mondal	Mondal
Madhurima Nargis	M. Nargis
Achintya Hari	
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Tirtha G. DEY	Dey
SWADHIN SAMANTA	S. Samanta
SUMIT NATH	Sumit Nath
Kavita Das	Kavita Das
SUMON MONDAL	S Mondal
SHIBANI BHATTACHARYA	Shibani Bhattacharya
Biswajit Baidya	Biswajit Baidya
Bineeta Mondal	B. Mondal
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