

A Meeting of IOAC held on 03-07-2018 at IOAC Room at 2pm.

<u>Members</u>	<u>Signature</u>
1. Prof. Nasiruddin Molla (TIC)	 3/7/18
2. Prof. Sanchari Bhattacharya (Co-ordinator)	 03/7/18
3. Prof. Dikki Doma Sherpa	 03/7/18
4. Dr. Jamshed Ahmad	 03/07/18
5. Mr. Prasanta Ruidas	 P. Ruidas 03/07/18

Agenda - Resolution

1. Confirmation of the last meeting.
2. Two pedestal fans for Teachers Room.
3. Refrigerator for teachers room.
4. Students Attendance Register. 50 pics.
5. One Box of Chalk and four warden dusters.
6. Two cloth dusters.
7. Proposal of guest librarian for library maintenance.

All the above proposals would be sent to the TIC for necessary action.


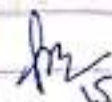


Meeting ended with thanks to the Chair.

 3/7/18
Teacher-in-Charge
PANDAVESWAR COLLEGE
Pandaveswar, Burdwan

A Meeting of IQAC held on 15-11-2018~~20~~ at IQAC Room at 2pm.

Members

Signature with date

- | | |
|--|---|
| 1. Prof. Nasiruddin Molla
(TIC) | 
15/11/18 |
| 2. Dr. Sanchari Bhattacharya
(IQAC coordinator) | 
15/11/2018 |
| 3. Prof. Dikky Doma Sherpa | 
15/11/2018 |
| 4. Dr. Jamshed Ahmad | 
15/11/18 |
| 5. Mr. Prasanta Ruidas | |

Agenda-

1. Confirmation of the last meeting
2. Necessary preparations for NAAC accreditation.
3. Proposal for a cycle stand for students.

All the above mentioned proposals would be sent to the TIC for necessary action.

Meeting ended with thanks to the chair.

1. The minutes of the last meeting were read out and confirmed.
2. The college submit the SSR previously under the supervision of Co-ordinator Prof. Nasiruddin Mulla. But the SSR was rejected by NAAC. So the main objective should be to find out the areas of weakness and make preparation for fresh Accreditation. A NAAC team would be set up under the guidance of IGAC Co-ordinator Dr. Sanchari Bhattacharya and they would work for NAAC Accreditation in 2024. So the assessment period would be 2018-2019 to 2023-2024.
3. The IGAC proposes to construct a cycle stand for both students and staff. The college would address the Panchayat for help.
4. The IGAC proposes to introduce a system to collect off-line feedback forms from students. The forms would be anonymous and dropped by students in Suggestion Box outside the Principal's office.
5. The Teachers' Room would be coloured and the teachers' toilet would be renovated.

1 p.m

Members

1. Prof. Nasiruddin Molla
(TIC)

Signature with Date

N Molla
19/12/18

2. Dr. Sanchari Bhattacharya
(co-ordinator)

S
19/12/18

3. Prof. Dikkij Doma Sherpa

A
19/12/18

4. Dr. Jamshed Ahmad

J
19/12/18

5. Mr. Prasanta Ruidas

Agenda -

1. Promotion of Teachers under CAS
2. Canteen
3. Students' Activity Centre Resolution -
4. Website Designing

1. Teachers who have completed four years of service will apply for promotion under CAS. They will present their application to the TIC.

2. A canteen will be set up in the college campus to cater to the needs of the students and teachers.

The proposals will be sent to the TIC for necessary action.

The meeting ended with
Thanks to the chair.

3. The IOAC proposes to construct a Students' Activity Centre. This activity centre would be open all the students (both boys and girls). They would play indoor games and discuss within this room.

4. The website of the college would be updated. If the present service provider fails to do it in time, the college would seek quotations from other companies to ~~use~~ update the website.